



THE COURT OF COMMON PLEAS OF BUCKS COUNTY
OFFICE OF PROTHONOTARY

100 North Main Street
Doylestown, PA 18901
(215) 348-6191

Patricia L. Bachtle
Prothonotary

Barry Ballow, Esq.
Solicitor
Nicole Waltman
First Deputy

TRANSFER OF JUDGMENT

TO RECORD A JUDGMENT IN BUCKS COUNTY, PLEASE SEND:

- ***PRAECIPE TO ENTER JUDGMENT (PLEASE STATE WHO JUDGMENT IS AGAINST AND EXACT DOLLAR AMOUNT)***

- ***CERTIFIED COPY OF DOCKET ENTRIES WITH AMOUNT CERTIFIED AT END IF IN STATE OR EXEMPLIFICATION IF OUT OF STATE(WITH ORIGINAL SEAL AND SIGNATURE) AND AN ADDITIONAL COPY FOR DEFENDANT(S)***

- ***ONE EXTRA COPY FOR YOUR RECORDS, TO BE TIME-STAMPED***

- ***CERTIFICATION OF ADDRESS, FOR BOTH PLAINTIFF AND DEFENDANT***

- ***A 236 NOTICE FOR EACH DEFENDANT (PA. RCP 236)***

- ***ENVELOPES, ADDRESSED AND STAMPED FOR EACH DEFENDANT***

- ***ENVELOPES, ADDRESSED AND STAMPED FOR YOU OR YOUR OFFICE***

- ***CHECK IN THE AMOUNT OF \$22.00 MADE OUT TO THE PROTHONOTARY***